INSTRUCTIONAL SUPPORT ASSISTANT (ISA) – Unit 11

Position: Supplemental Instruction (SI) Leader

Job Description
SI leaders must have excellent academic, communication, and interpersonal skills and be enthusiastic about helping others learn. They must demonstrate sensitivity to the experiences of students with disabilities and students from diverse economic, academic, and cultural backgrounds. Preferences will be given to applicants who have at least two semesters of experience in Supplemental Instruction and/or tutoring. SI Leaders must maintain good academic standing (2.8 GPA or above) and be able to make independent decisions. Junior or senior standing is preferred. Undergraduates must be enrolled in and complete a minimum of 6 units; graduate students, 4 grad level units.

SI Leaders will be expected to:
1. Attend all classroom lectures in their assigned course.
2. Attend weekly trainings with the Program Coordinator and other SI Leaders.
3. Offer 3-4 group sessions weekly that combine study strategies with course content.
4. Design and implement student-centered lesson plans.
5. Meet periodically with their assigned faculty member.
6. Meet with the Program Coordinator as needed.
7. Schedule meetings with students when needed.
8. Offer sessions throughout the week, including evenings.

Compensation: $12.00 per hour (to be updated in accordance with Unit 11 collective bargaining agreement) Work-study preferred.

Selection Procedure: SI Leaders will be selected based on information obtained from the following sources; however the department reserves the option to waive set criteria:
1. Completed application forms (including supplemental information)
2. Unofficial transcripts
3. Interview
4. Teaching demo (specific instructions will be provided in advance)
5. Faculty recommendation(s) – one for each course you will be responsible for

Application: Interviews will be scheduled as applications are received.

Procedure: Please submit a complete application and faculty recommendation(s) to:

Maria Rodriguez-Larrain, SI Program Coordinator
Student Learning Center
Student Services Center Room 340 (530) 898-6493
mrodriguezlarrain@csuchico.edu

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