ENG 104: First Year Composition Stretch I (Units: 3)
Sections 8, 16, 21, and 43

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OFFICE HOURS: Thursday 8:15-9:15 and 11-2
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COURSE DESCRIPTION
English 104 is an integrated reading and writing course. This class is designed to help you develop critical thinking skills in reading and writing, develop strategies for reading and writing expository texts with varied purposes and audiences, and compose written work that reflects a variety of rhetorical approaches. Emphasis is placed on academic argumentation, working with and evaluating sources, and conducting research.

Students who receive a grade of C- or higher in ENG 104 are eligible to enroll in ENG 105.

STUDENT LEARNING OUTCOMES
After successful completion of English 104-105, you will be able to achieve the following outcomes:

<table>
<thead>
<tr>
<th>Learning Outcome</th>
<th>How we will Practice This</th>
<th>Assignments that Demonstrate this</th>
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| read **actively and effectively** and use information acquired from readings, research and other sources critically in your own writing | ○ Learn and practice a range of reading strategies  
○ Practice summary, paraphrase, and quotation  
○ Practice discussing our own ideas alongside the ideas of others (including other authors) | ○ Reading a variety of non-fiction texts  
○ Major assignments that require quoting from sources |
| use **writing processes and strategies** for generating, revising, editing, and proofreading your work | ○ Learn and practice a range of brainstorming, revising and editing strategies  
○ Practice deep revision to revise ideas and words | ○ Essay Revisions  
○ Portfolios |
| collaborate with others during the writing process, developing ways to offer constructive criticism and accept the criticism of others | ○ Learn and practice effective peer review  
○ Practice prioritizing and implementing feedback from others  
○ Conference with teacher and | ○ Peer reviews  
○ Conferences  
○ Cover letters which discuss the importance and process of revision |
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<th>Reflect on your reading and writing processes as an avenue to achieving greater control of these processes and increased effectiveness as readers and writers</th>
<th>peers to revise</th>
<th>Reading response journals</th>
<th>Reflective writing</th>
<th>Portfolio final reflection</th>
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<tr>
<td>Practice identifying purpose, audience, and genre in our own writing and the writing of others</td>
<td>Practice revising writing to better align with purpose, genre, or audience</td>
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<td>RHETORICAL ANALYSIS</td>
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<tr>
<td>Practice finding and evaluating research and information</td>
<td>Practice asking research questions and answering questions using sources</td>
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<td>Research assignments</td>
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<td>Learn and practice how to analyze a text or claim</td>
<td>Learn and practice how to use evidence effectively to make an argument</td>
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<td>ARGUMENTATIVE ASSIGNMENTS</td>
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<td>Practice writing a range of sentences</td>
<td>Practice paragraphing and organizational strategies for composing and revising</td>
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<td>Informal writing exercises at the paragraph and sentence level</td>
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<td>Practice effective, ethical citation of sources</td>
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<td>Learn the resources available to you (including tutoring, the library, etc.)</td>
<td>Practice working with other students to learn</td>
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<td>GROUP WORK</td>
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MATERIALS REQUIRED
To make learning affordable and accessible, all learning materials for this class are posted on iLearn, which includes the course schedule, course textbook, full-length book, in-class handouts, homework assignments, essay assignments, videos, grade book, and resource links. These materials are free, available 24/7, printable, and downloadable.

The following materials are required:
1. Doing School by Denise Pope: FREE e-book is available at the SFSU library; hard copy book is available at the SFSU bookstore
2. Notebook: a notebook will be used to organize your classroom writing and notes; please bring it to every class.
3. An SFSU email account: we communicate via email; all announcements related to this class will be emailed to your SFSU email account.
4. Access to a computer: to complete homework and essay assignments or to view iLearn documents, you will need a computer with broadband Internet connection and a modern, up to date web browser (Firefox, Chrome, etc.). If you need access to a computer, SFSU library has a computer lab that’s open 24 hours.
5. Access to a printer: occasionally, you will need to print drafts or files from iLearn. If you need access to a printer, SFSU library has a computer lab that’s open 24 hours.

GRADING POLICY
Grades in this class are A-B-C-NC (no credit). Grades are updated weekly, and you are responsible for monitoring your progress and posted grades on iLearn. Unless noted otherwise, you have 12 days from the day the assignment is due to resolve any grade issues. After the 12-day deadline, no changes will be made to the posted grades.

Your final course grade is based on a point system whereby a total of 550 points are distributed as follows:

1. Attendance: 50 points
   Since everything we do in class is related to your reading and writing development, attendance is required and will be taken every class. Absences and tardies and early dismissal equate, so please be on time and stay for the entire class session. You are allowed three absences/tardies/early dismissals without penalty; more than three will result in a point deduction:
   - 0 – 3 absences/tardies/early dismissal = 50/50
   - 4 – 5 absences/tardies/early dismissal = 40/50
   - 6 – 7 absences/tardies/early dismissal = 30/50
   - 8 – 9 absences/tardies/early dismissal = 20/50
   - 10 – 11 absences/tardies/early dismissal = 10/50
   - 12 or more absences/tardies/early dismissal = 0/50
   You do not need to notify me of the reasons for your absence. Please contact a classmate and check iLearn for the missed class information to stay on track.
2. Homework: 100 points
   - Homework assignments are intended to help you develop your reading and writing skills. It requires individual reading and writing outside of the classroom, as well as meeting up with your learning groups via zoom. On average, there will be 1 – 4 assignments each week that will take approximately 3 hours to complete.
   - Homework assignments are posted on iLearn and must be submitted via iLearn.
   - No homework accepted via email or dropped off in class or at my office.
   - Each homework assignment is worth 5 points, unless noted otherwise.
   - Late homework will not be accepted. No makeups given.

3. Forums: 50 points
   - Weekly forums are intended to deepen your understanding of the material and collaborate with your peers in a digital learning community.
   - Forum Rules: Be civil, and don’t post offensive or illegal content.
   - Late forum submissions will not be accepted. No makeups given.
   - Each forum (posting and responding) is worth 5 points, unless noted otherwise.

4. Essays: 350 points
   - Assigned essays will go through multiple drafts during the semester, with the revised version submitted in a final portfolio at the end of the semester. Students cannot submit a portfolio unless they meet all essay deadlines and expectations throughout the semester. You will use Portfolium to showcase your e-portfolio.
   - Essay 1: This essay will explore mindsets. The writer will explain how a growth mindset could be used to address an obstacle, a struggle, or a stereotype that the writer has encountered. 100 points.
   - Essay 2: This essay will explore what it means to “do school.” The writer will examine problems in student engagement and propose solutions to this rectify this problem. 100 points.
   - Essay 3: This essay will explore a contemporary film, Boyhood, which lays out the effects of divorce, single parenting, peer-group relations, and the challenges faced by children and adolescents in present time. The writer will choose something meaningful from the film to analyze and write about. 100 points.
   - Portfolio Cover Letter: This is a short reflective essay that accompanies your portfolio. The writer will reflect on one’s growth as a student, reader, and writer. 50 points.

ESSAY REQUIREMENTS:
1. All essays must use MLA formatting.
2. All essays must be 1,100 – 1,400 words, unless noted otherwise. Any paper that is less than the minimum word requirement will receive a failing grade.
3. No late essays accepted.
4. Essays used in another class may not be submitted in this class.
5. All essays will receive oral and/or written commentary throughout the course but will not receive a letter grade; instead, a **tentative grade** will be assigned: 75 pts. for passing essays; 50 pts. for non-passing essays, and 0 pt. for no submission. Later, at the end of the semester, you will revise your essays to submit as items in your portfolio. This portfolio system intends to give you time to practice and develop your writing.

6. To facilitate the revision process, you are **required** to attend one face-to-face conference to discuss your essay in depth, particularly its strengths and weaknesses as well as the necessary improvements you need to make. It is also an opportunity for you to ask any questions about the class.

**CLASSROOM POLICY**
If you choose to be a part of this course — and it is a choice — you are expected to participate with the highest integrity. This means things such as:

1. You will strive to **contribute actively to the community** by putting full effort into class participation. This means overcoming shyness to ask questions and share thoughts.
2. You will also strive to **support and help your classmates**. This means such things as not distracting others with side talk, swearing, noise, phone use, lack of attention, coming to class late, or leaving early, sleeping, disrespecting others, talking on cell phones, or text messaging. If you must get up to use the bathroom, please do so quietly and return quickly, but please do not abuse this policy by leaving class to check your phone, purchase food/drinks, or print your work.
3. In your interactions you will **treat everyone** (yourself, students, teachers, counselors, tutors) **with respect** at all times. The classroom is a special environment in which students and faculty come together to promote learning and growth; therefore, differences of viewpoint or concerns should be expressed respectfully and compassionately — no swearing, name calling, or put downs allowed. You do not have to agree with other people, but you must refrain from offending others in the class. Student conduct which disrupts the learning process shall not be tolerated and may lead to disciplinary action and/or removal from class.
4. At all times you will push yourself to **do your best work on all assignments** in this class, even when it is hard.
5. You will **bring all required materials to class**, and leave your breakfast, lunch, snack, dinner, and pets at home. (Drinks are okay.)
6. You **will turn off and store away your electronic gadgets** — do not leave them in sight.
7. You **will not record** any portion of the class session unless a documented disability is being accommodated; posting recorded sessions on any format is prohibited.

**TEACHING METHODS**
This class employs various teaching methods to engage all learners: lectures, videos, student presentations, individual work, in-class small group work, and outside-of-class learning groups. This class requires a lot of in-class and out-of-class writing, thinking, and discussion. All writing in this class is public, so please be prepared to share it with others.
8 TIPS FOR GUARANTEED SUCCESS
1. Check iLearn every day. iLearn help is available Mon-Fri at LIB 220 or ilearn@sfsu.edu
2. Attend every class session
3. Put in your best effort
4. Participate in class
5. Set a work schedule and stick to it
6. Ask questions if you’re curious or confused
7. Attend tutoring to enhance your writing
8. See me or call during office hours if you feel stuck

PLAGIARISM
Plagiarism is a form of cheating or fraud; it occurs when a student misrepresents the work of another as his or her own. Plagiarism may consist of using the ideas, sentences, paragraphs, or the whole text of another without appropriate acknowledgment, but it also includes employing or allowing another person to write or substantially alter work that a student then submits as his or her own. Any assignment found to be plagiarized will be given an "F" grade (zero points). All instances of plagiarism in the College of Humanities will be reported to the Dean of the College, and may be reported to the University Judicial Affairs Officer for further action.

In this course, we will use Turnitin.com, an electronic resource that compares your essay to internet sources and a comprehensive database of other papers. It creates an originality report identifying which parts of your essay match any of their sources which will make it easy for you to make sure that you have cited all your sources and haven’t accidentally picked up another author’s language.

Usually students are tempted to get illegal "help" when they feel they are failing. But there is always one thing you can do if you are stuck: you can make an appointment to meet with me for help.

CONTACTING ME
Email is the best way to contact me. I respond to emails Monday to Friday, 8:30 A.M. – 5:00 P.M., when I am not teaching; I usually don’t check email in the evening or on the weekends. I am also available during office hours – please sign up for an appointment via iLearn.

DISABILITIES
Students with disabilities who need reasonable accommodations are encouraged to contact the instructor. The Disability Programs & Resource Center (DPRC) is available to facilitate the reasonable accommodations process. The DPRC is located in the Student Service Building and can be reached by telephone (voice/TTY 415-338-2472) or by email dprc@sfsu.edu.

DISCLOSURE
SF State fosters a campus free of sexual violence including sexual harassment, domestic violence, dating violence, stalking, and/or any form of sex or gender discrimination. If you
disclose a personal experience as an SF State student, the course instructor is required to notify
the Dean of Students. To disclose any such violence confidentially, contact:
The SAFE Place - (415) 338-2208
Counseling and Psychological Services Center - (415) 338-2208
For more information on your rights and available resources: http://titleix.sfsu.edu